



DENNE NEIGHBOURHOOD COUNCIL

Clerk: Miss Jenny Hartley. 88 Rusper Road, Horsham. RH12 4BN

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**Minutes of the DNC Meeting held on Thursday 15th May 2014 at 7.30pm
in The Church Lounge, London Road Methodist Church
London Road, Horsham.**

MINUTES

1. 2014/125 Meeting Open and Welcome from the Chairman

TM opened the meeting and welcomed those present.

2. 2014/125 Attendance and apologies

Present: DNC Chairman Trudie Mitchell (TM), Martin Bruton – Vice Chairman (MB), John Moon (JM), Jane Apostolou (JA), Gianni Lozzi (GL) Ian Botting (IB) and Jo Bull (JB).

Also Present: J. Hartley - Clerk (JH) WSCC/HDC Cllr David Sheldon (left at 8.30pm) and WSCC Cllr Nigel Dennis – joined the meeting 8.10pm

Apologies for absence were received from: Judy Pounds (JP), HDC Cllr Frances Haigh, HDC Cllr Laurence Deakins.

3. 2014/126 Declaration of Members' Interest

JA declared in interest in item 9 – HTCP as Chairman of HTCP

4. 2014/127 Approval of Minutes from last meeting (24.04.14)

Minutes approved. Proposed JM by seconded by JB.

5. 2014/128 Matters arising from last meeting and outstanding action points.

Lengthy discussions took place regarding the current planning application situation with HDC and the letter prepared to send to Tom Crowley – Chief Exec at HDC to inform him of DNC's concerns. Minutes approved. Proposed JB. Seconded. JM.

6. 2014/129 Chairman's Report

Meetings attended

30/04/2014 – West of Horsham site visit (see circulated report)

01/05/2014 – HDC Neighbourhood Planning Seminar (see circulated e-mail and notes)

08/05/2014 – Horsham Park Meeting (see Park)

09/05/2014 – Planning Procedures Meeting (see planning – notes circulated to Planning Committee)

Cancelled Meeting

14/05/2014 – Biannual meeting with Tom Crowley and NCs – replaced by Quarterly Meetings with Cllr. Helena Croft and Natalie Brahma-Pearl.

Future meetings

20/05/2014 – HALC

Planning Procedures

Following a letter from a resident regarding Norfolk House, on 15th May DNC forwarded that letter to Tom Crowley and Local Councillors, together with a list of the difficulties we have experienced regarding Norfolk House planning applications and the inaccurate weekly lists.

7. 2014/130 Clerk's Report

DNC Notice Boards

The Clerk informed Members that she has received a response from HDC and the notice boards will be looked at in due course; the delay is due to current work load.

I.D Cards

This item has been chased with Andy Flack and he is putting the example forward to production as an test run.

Railing Planter

The Clerk confirmed the order has been placed and the planter will be positioned close to the Railway Station. HDC have confirmed we will not be charged VAT.

8. Reports From Members:

8.1 2014/131 Finance

Members were informed the grant has been received from HDC for £4936.00

8.2 2014/132 Section 106 Agreements

A revised report had just been received but not checked; any discussions to take place next meeting.

8.3 2014/133 Planning

Majority of discussions took place under item 4

Procedure Problems TM, MB and JH met Manny Singh, Planning Support Officer on 9th May to discuss the problems DNC have experienced regarding planning procedures. Detailed notes have been circulated to the planning committee but the main issues are that some consultation notices have not been received; very long delays in plans appearing on the planning portal after notification and the inaccuracy of the weekly lists. Imminent changes to the system should mean plans are loaded within 2 days of notification but the other problems are unresolved.

See letter written to Tom Crowley 15th May.

Linden House

DC/14/0687 was submitted for change of use but has been refused as WSCC Highways have maintained their objection to the use of Madeira Avenue for access.

An appeal has now been lodged for DC/12/0877 by the previous owners, which seems very strange.

Norfolk House

Denne has sent in a letter of objection to the consultants but we have not had a response. We have been contacted by a resident who seems to have far more information than we do, hence our letter to Tom Crowley on 15th May.

ACTION: Members were asked to review the BBH Quadrant document and email comments to the Clerk

8.4 2014/134 West of Horsham Development.

See circulated notes, which give an update to 30th April.

Since then we have received pre-application design proposals from Berkeleys for Phase 2B and have been asked for our comments.

MB queried receiving reports

ACTION: Clerk to resend MB all the reports sent for this meeting.

8.5 2014/135 Community Services – Youth

There was no report this evening.

8.6 2014/136 Community Services - Older Persons

MB informed Members he is to become Chairman of this Group. Next meeting is in June.

8.7 2014/137 Highways and Transport

DNC Members were reminded of the Gatwick Airport Expansion consultation deadline on Friday 16th May 2014. It was agreed DNC will not submit

Richmond Road surface: ND has written and requested a site visit/survey be undertaken.

Southern Water is due to investigate the surface as it is considered that there may be a collapsed

pipe system. It is thought the surface does meet the criteria for requiring WSCC further investigation.

ACTION: Cllr Dennis will try and seek resolution to this issue.

Bridge House, Denne Parade

Following a near accident reported by DNC, Southern Housing has written to residents to remind them that the exit is one way only.

8.8 2014/138 Communications

JB informed Members she and JP had received a copy of the TFC newsletter and are working on a DNC newsletter.

MB has updated the website with the most recent communications.

JB will continue to work on a DNC newsletter.

8.9 2014/139 Park and Countryside

Park

A meeting was held on 8th May between TM, Evan Giles and Cllr Jonathan Chowen; (JB sent apologies)

Memorandum of Understanding At long last was signed by JC at the meeting and we have requested a scanned copy for our records.

Gym Trail Cllr. Chowen approved the idea, but was concerned about funding and prioritising demands on S106 resources. He suggested possible additional sources of funding from Ian Ford, Sports and Leisure HDC and Sue Rogers, Cabinet Member for a Safer and Healthier District.

Signage TM informed Cllr. Chowen of previous discussions regarding lack of signage for the Park: both from the outside (around the perimeter), and location signage for features within the Park. A walk was taken to look at visibility of the Park from the Park House, Station and Pavilions entrances.

It may be possible to use monoliths to show maps of the Park, in the same style that is proposed for the Town Centre.

JC to liaise with Helena Croft

JA informed Members that the Hyper group are working on a report regarding non-invasive lighting within the Park.

ACTION: TM to investigate further the issue raised by JB of the issue relating to the poor lighting along the centre pathway used by pedestrians at The Pavilions.

ACTION: TM to investigate the current situation with the Skate Park following the recent fire damage.

ACTION: TM to investigate the start date for the High Ropes planning application.

8.10 2014/140 Emergency Plan

There was no further update for this meeting.

8.11 2014/141 Police

MB confirmed he had added the information received from Neighbourhood Watch to the DNC website.

8.12 2014/142 Town Centre

Horsham Working Markets Group meeting held on 6th May 2014 – minutes circulated to Members.

2014 meeting dates Tuesday 22nd July and Tuesday 28th October both at 11am.

8.13 2014/142 HALC/CLC

JM and IB to attend the next HALC meeting on 20th May 2014.

CLC Meeting – Draft minutes had been circulated to Members. It was noted there was particular concerns relating to the grass verges not being put back to their original state following the works undertaken.

9. 2014/144 HTCP

JA circulated the following report ahead of the meeting.

Horsham Riverside Walk Enhancement Project:

Phase 1 The installation of items along the Walk is almost complete. The project team have asked that if any snagging is seen that this can be reported to us for us to follow up on. David Searle, project manager, is regularly out on site to view the progress of the installation. The interpretation boards are being installed and have received lots of complementary feedback. Green Gym are presently working on the installation of the Rustic Benches.

Horsham Lions have agreed to provide the funding for the purchase, installation and plaque inscription for two further ergonomic benches on top of the benches funded by the award from Biffa. Denne Neighbourhood Council has agreed to provide the funds for a commemorative plaque inscription for one of the ergonomic benches on Hills Farm Lane.

Work is well underway for a Celebration Walk Event on Saturday, 26th July to mark the completion of Phase 1. Publicity on this has already started. Slight amendments are being made to the new information leaflet and it should go to print shortly.

Following discussions with WSCC Highways the project team are seeking the support of local WSCC members for the purchase and installation of 'Pedestrian Crossing' signage at the location on the A264 near to Old Crawley Road. The Riverside Walk follows a designated PROW at this point. The project team are asking that the appropriate signage is put into the WSCC Infrastructure Planning Scheme.

Phase 2 The re-submission for consideration at the June allocation of fund application to the WSCC Big Society Fund for £25,000.00 for footpath improvements is taking place. Preliminary fund application to the National Lottery Heritage Fund for approximately £325,000.00 for footpath improvements at points where needed along the entire 12.5 mile length of the Riverside Walk has taken place. This application has been invited to proceed to Stage 1 for consideration. Guidelines for application from the Lottery Heritage Fund have been forwarded and work is currently underway to consider these guidelines with a view to take our application to Stage 1.

Dialogue has taken place with HDC on the future project management of Phase 2 as it will fall into higher costings that will require different procurement strategies due to the higher costings. A scope of works outline as been forwarded to HDC and a structure is being worked on as to how this will operate.

Consultation with the NCs, NHPC and other groups will take place on this Phase of the project.

North Street Subways: A second meeting of the group of representatives from various organisations took place on 12th May. These include: DNC, FNC, HTCP, HIB, WSCC Community and Economic Development, HDC Parks Dept, HDC Engineer, Network Rail, WSCC Cycling Infrastructure, etc. Following this meeting a plan has been outlined as to what improvements can be achieved and who to lead on this. Consultation will take place on the improvements once a firmer outline is achieved.

Events and publicity: HYPER and the Riverside Walk Celebration Walk are to be highlighted at the Rotary Club Sparks in the Park event on 13th July. A double pitch has been allocated for us. HYPER are presently considering what they would like to raise funds for at this event and what form this will take.

HYPER members also recently took part in an Away Day at the Daledown Centre to meet up with other Youth Councils.

A article in the June edition of the Horsham Society newsletter will highlight the Riverside Walk Enhancement project and the Celebratory Walk Event and further articles have appeared in the local press, such as the AAH magazine, All About Horsham, Holbrook Pages, WSCTimes, etc.

HTCP AGM: The AGM took place on 14th May. It was well attended and some interesting presentations were given by Jake Everitt, HDC Countryside Warden on the nature elements to be seen on the Riverside Walk and by David Wellbelove, Chair HVS on volunteering and how to look after volunteers and keep enthusiasm going.

A networking session took place after this, which was useful, to all.

10. 2014/145 Horsham Blueprint Neighbourhood Forum Neighbourhood Planning

A meeting was held at HDC on 9th May to discuss the submission for the area to be covered and for Horsham Blueprint to be recognised as the Neighbourhood Forum for the Un-parished area. It was attended by Frances Haigh, Mike Dancy and TM for Horsham Blueprint and Julian Carrington and Laura Bourke for HDC.

HDC requested some minor changes, which have now been submitted.

A meeting was held with Creative Assembly who employs 350 people in Horsham and they are very keen to do work to support the community and their staff may engage with helping the Neighbourhood Forum with practical and technical assistance.

A Training Day will be held on Saturday March 24th May at Brighton Road Baptist Church, between 11am and 4pm – all members are welcome.

11. 2014/146 Members Questions and Comments

There were no further questions from Members this evening.

12. 2014/146 Reports from County and District Councillors

Cllr David Sheldon (HDC/WSCC Cllr) gave Members an update on the re-structure of roles at HDC.

TM asked Cllr.Sheldon to investigate the collapsed wall outside Horsham Matters site on Guildford Road.

Members thanked Cllr.Sheldon for his attendance and input to DNC matters.

Cllr Nigel Dennis (WSCC Cllr)

Richmond Road – Cllr.Dennis had a meeting with New Community Officer (Dean Wadey – covering Horsham area on a temporary basis) and local PCSO to review the current traffic concerns raised in relation to the Nursing Home and Collyers College.

It appears the issues are mainly with dropping off and picking up at lecture times at college. The Nursing home appears to be busy in the afternoons.

WSCC are writing to the College and Nursing home to seek voluntary help in finding a solution.

Wimblehurst Road – on the same date, ND, Dean Wadey and the PCSO reviewed the traffic situation in Wimblehurst Road. Discussions took place regarding the CPZ and the parking issues/yellow lines. The CPZ is still with the consultants at present.

Discussions took place regarding the dangers of the junctions of Ashleigh and Gordon Road onto Wimblehurst Road – particularly for Collyers Students

Update on WSCC Staffing: Following restructure, Steve Bicknell has changed roles. Highway Community engagement issues should now be reported Dean Wadey. Dean Wadey is deputising for Frankie Spurgeon and is based at County Hall North in Horsham.

Fire Service – Consultation is due between June and September. Horsham is anticipated to lose the second immediate response vehicle. This vehicle will now be relocated to Littlehampton. This was decided as there is higher risk around the Worthing area, and there are no neighbouring borders/resources within close proximity if needed.

There is a chance to 'have your say' by completing the consultation when it is released.

It is not clear at this stage if the Hurst Road Fire Station site is to be moved to the West of Horsham development.

On Street Parking Review – Following review, WSCC have produced revised proposals which should result in residents not receiving an increase in their current permit costs.

Members thanked Cllr.Dennis for attending this evening and for his support and informative report.

13. 2014/147 Date of Next Meeting

Date of next meeting: Thursday 19th June 2014 at 7pm

There being no other business the Chairman closed the meeting at 21.15pm.

Signed: _____

Date: _____

DRAFT